



Lyndeborough Meeting Minutes
Florence Rideout Elem School
18 Tremont Street
Wilton, NH 03086

July 17, 2015

Meeting Minutes #10

Attendees:

Harry Dailey- School Board
Tim O'Connell- Principal
Lise Tucker- Business Administrator
Joyce Fisk- School Board
Jim Button- School Board (conference call)
Buddy Erb- School
Marc Jobin- Owner's rep
Kyle Barker- Architect
Dave Ross- Project Manager
Kevin Hoard- Assistant Project Manager
CC: Clinton Ellnor

Construction

Metal Stud framing is complete. Drywall starting in the SAU with taping to follow. Demolition of masonry walls and masonry infill complete. Duct work on the SAU side is complete. Starting the duct work on the school side next week. Pro Cut will be on site Tuesday to cut up the required slabs. Carpenters will start on the truss repair next week. Electrical rough-in is almost complete.

9.2 The kitchen hood needs to be shown on the HVAC plans. It will have a note stating "install of hood is pending written approval from the state". Kyle and Lise are tracking this approval down from Health & Human Services.

(7/17) Lise corresponded with the state via email. She has asked the state to send a letter of confirmation based on the correspondence received, specifically that there is no need for a food service license as this will not be an active kitchen, therefore a residential style hood is OK.

9.3 The team went over the State Fire Marshal plan review in detail. Kyle is

<p>addressing all items.</p> <p>(7/17) Kyle is sending response to the state soon.</p>	Kyle
<p>9.6 A revised plan showing the location of all data drops is required. Grace to mark up a plan for final review by the school and SAU.</p>	
<p>(7/17) Jackie and Lise both filled out the plan, marking exactly where they want to see the data drops in each room. Grace has received this information and will install according to their plan.</p>	Grace
<p>9.7 Line striping in the “pick-up lanes” will end at the outside of the school. There is no need to extend it any further than that.</p>	
<p>(7/17) This is just for the center line. The outside line will continue to the street as planned.</p>	
<p>10.1 All outlets to be at 18”.</p>	
<p>10.2 The white stove that was taken from FRES will be the stove used at LCS.</p>	
<p>10.3 Per an email discussion with Grace, all wiring will be Cat6.</p>	
<p>10.4 There will be a keying meeting at 8:30am on Friday in the normal meeting spot.</p>	Lang/ Buddy
<p>10.5 The 4 existing aluminum framed windows that were schedule to be replaced are in better shape than anticipated. Granite State Glass will review if the frames can be left in place, and replace the glazing and caulking.</p>	GSG
<p>10.6 It was noted that the kitchen counter heights are shown at 36” but 34” in the rest of the building. Kyle determined that we stay with the 36” in the kitchen and the 34” everywhere else.</p>	
	JL Hall

<p>10.7 In the staff break room there will be a 36" sink and base cabinet, tight with the wall between this room and room 130.</p> <p>10.8 Hutter to speak with the fencing sub and the signage sub about getting material on site and delivery dates.</p> <p>10.9 A general note that the fencing in the playground is to be 4' off of the parking lot to create a buffer zone.</p> <p>10.10 Hutter to provide all accessories at LCS.</p> <p>10.11 In room 130, this is a slop sink with floor drain and not a laundry sink.</p> <p>Next meeting will be Friday the 24th at 9am. It will be in the classroom of Phase 1.</p> <p>These meeting minutes represent Hutter Construction Corporation's understanding of the items discussed. If any additions, deletions or corrections are necessary, please contact HCC within five (5) business days.</p>	<p>VT Rec/ Sousa</p> <p>TZS</p> <p>JL Hall</p>
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